



Saskatchewan  
Government  
Services

Central Vehicle Agency  
500 McLeod Street  
Regina, Saskatchewan  
S4N 4Y1

# POOL CAR REQUISITION

**Note: Driver will be required to produce valid driver's license at the time vehicle is obtained**

Driver's Name (print)

Phone

Northern Lights School Division #113

Department

Branch

Position

527

Vote

Sub Vote/Orgn.

Sub-sub Vote/Object

Date and time required

Date and time returned

Purpose of trip

Signature – Authorized Department Official

Vehicle Unit Number (CVA use Only)

**I confirm that my driver's license is current, valid and not under suspension**

Signature of Driver

Office use

Driver's license produced

Picked up by

Driver

another on behalf of Driver

Note: Pool vehicles are for out of town use only. Please complete all information. All CVA vehicles are non-smoking units, please refrain from smoking in the vehicles.