

School Community Council - Invoice for Services

SCC Secretary submits completed invoice along with SCC minutes to Secretary Treasurer within fifteen (15) days of being approved to be eligible for payment. It is expected that minutes will be approved at the following SCC meeting. For example, January's minutes are approved at February's meeting, therefore, this invoice along with the approved January minutes are submitted to the Secretary Treasurer within 15 days after the February meeting.

Submit to: Secretary Treasurer
Northern Lights School Division #113
Central Office
Bag Service #6500
LA RONGE, SK S0J 1L0
EMAIL: tomharrington@nlsd113.ca
FAX: 306 425 2555

Invoice:

Claim Amount: \$25.00/meeting

Name of Claimant: _____

Address of Claimant: _____

Name of Community: _____

Date of Meeting: _____

Signature of Claimant: _____

Date: _____

For Office Use:

Approved for Payment _____

Code _____