

Policy 6

ROLE OF THE VICE-CHAIRS

The First and Second Vice-Chairs shall be elected at the organizational meeting of the Board each year and shall take office immediately. The Vice-Chairs shall hold office at the pleasure of the majority of the Board until the next organizational meeting, and shall be eligible for re-election.

Specific Responsibilities

1. The First Vice-Chair shall act on behalf of the Board Chair, in the latter's absence or inability to act, or at the Chair's request and shall have all the duties and responsibilities of the Board Chair. In the absence or disability of both the Board Chair and the First Vice-Chair, the duties of Board Chair shall be performed by the Second Vice-Chair.
2. The Vice-Chairs shall assist the Board Chair in ensuring that the Board operates in accordance with its own policies and procedures and in providing leadership and guidance to the Board.
3. The Vice-Chairs shall assist the Board Chair in addressing inappropriate behavior on the part of a trustee, when necessary.
4. Prior to each Board meeting, the Vice-Chairs shall confer with the Board Chair and Director on items to be included on the agenda, the order of these items and become thoroughly familiar with them.
5. The Vice-Chairs may be assigned other duties and responsibilities by the Board Chair.

Reference: Section 72 Education Act