

## **TRAVEL FOR HIGH SCHOOL BUS STUDENTS – EXTRA-CURRICULAR EVENTS**

### **Background**

Learning, in its broader sense, is facilitated by out-of-school planned and approved experiences, and such experiences augment and enhance school-based learning.

### **Procedures**

1. High school students being bused in from feeder schools to the larger high schools will qualify for financial support to enable them to participate in extra-curricular musical, artistic and athletic endeavours.
2. Travel assistance shall be allocated to approved parents from the feeder schools to assist in defraying the travel costs associated with approved school extra-curricular events at the attending high school.
3. The Director, prior to the Board's annual budgetary deliberations, shall recommend to the Board, an amount of money to be provided under the terms of this administrative procedure. The Director's recommendation may include consideration of the following, but need not be limited to these considerations:
  - 3.1 Past history of events and requests for support;
  - 3.2 Submissions by principals;
  - 3.3 Advice and recommendations of Superintendents of Education;
  - 3.4 Financial and fiscal data provided by personnel in the Secretary Treasurer's department.
4. The Director or designate(s), shall inform the principals of the schools concerned, of the amount of money that the Board has allotted under this administrative procedure, as soon as possible.
5. High school students enrolled from feeder schools will be identified by each high school Principal.
6. The Principal of each high school will review the identified list of high school students requesting interest in participating in the extra-curricular activities at the attending high school. Participation will be contingent upon acceptable student achievement, attendance and behavior expectations.
7. The Principal of the feeder school will be contacted by the Principal of the high school to review the extra-curricular program and identified student list for that given year.

8. The Principal from the feeder school upon receiving the extra-curricular overview will meet with his/her School Community Council to review the above overview and determine how to support the identified students to enable them to participate in the extra-curricular activities offered at the attending high school.
9. This support will be provided to the parents of identified students to assist them in defraying the travel costs associated in participating in approved extra-curricular activities at the attending high school.
10. Principals at the feeder schools, in consultation with their School Community Councils, will be required to provide written guidelines to enable distribution of these funds to help defray the above travel costs.
11. The Principal and the School Community Council Chair will be required to provide a signed written financial accounting prior to the completion of each school year.
12. No additional funds will be forthcoming without the above signed written financial accounting.

Reference: Sections 85, 87, 103, 108, 109, 179 Education Act