

ASSIGNMENTS OF STAFF

Background

In its commitment to provide the best possible learning and growth opportunity for the students in the Division, the Division believes that it must realize its total effectiveness by assigning its employees to situations which will tend to maximize the effectiveness of the unique attributes and competencies of each employee.

Procedures

1. Teachers

- 1.1 The Superintendent of Education shall ensure that professional staff vacancies are assigned according to program needs. (i.e. Secondary math vacancy will be filled by a teacher with a major in Math and a Professional "A" Teaching Certificate.)
- 1.2 The Principal, in consultation with the Superintendent of Education, shall have the responsibility of staff assignment within his/her school, as designated in Section 87 and 175 of the Education Act.

2. Non-Teaching Employees

- 2.1 All Division senior administrators shall ensure that staff vacancies are assigned according to the need of their department, specifically, and the Division, in general.
- 2.2 All senior administrators, in consultation with supervision staff, shall have the responsibility of staff assignment within her/his department, as supported by Section 87 of the Education Act.

Reference: Sections 85, 87, 108, 109, 110, 174, 175 Education Act
Human Rights Code