

STUDENT ASSESSMENT AND EVALUATION CRITERIA

Background

The Division requires a planned program of continuous evaluation for all students within its jurisdiction. Such evaluations shall meet the requirements as detailed below.

Procedures

1. Assessment and evaluation of student progress shall be carried out in order to:
 - 1.1 Inform students, parents and guardians of current progress;
 - 1.2 Determine the effectiveness of instructional strategies;
 - 1.3 Facilitate professional collaboration on teaching and learning and to develop responsive intervention plans;
 - 1.4 Determine the degree to which programming is meeting individual student needs.

2. Therefore:
 - 2.1 Principals shall be responsible for ensuring that effective and regular assessment and evaluation are carried out for all students and that adequate records of the results are kept.
 - 2.2 Teachers shall be responsible for assessing, evaluating, recording and reporting student progress regularly.
 - 2.3 Schools shall administer such standardized tests as determined by the Division and include common assessments in Literacy and Numeracy.
 - 2.4 Schools offering Secondary Level Programs may administer final examinations up to two (2) hours duration in all subject areas.
 - 2.5 Schools offering Secondary Level Programs may provide final examinations which have a value of not less than fifteen percent (15%) and not more than twenty percent (20%) of the final grade assigned to the student.

This shall apply to:

 - 2.5.1 Accredited teachers who may choose to use a final comprehensive examination as part of their total assessment/evaluation program of strategies; or
 - 2.5.2 Non-accredited teachers, whose students write Departmental examinations, and in which case said teachers must submit a mark to the Ministry; or
 - 2.5.3 Non-accredited teachers who must provide the total final student mark because there are no final departmental exams for that subject.

- 2.6 Principals shall approve all final Secondary Level teacher-made examinations before they are administered.
- 2.7 Principals shall collect and store copies of all Secondary Level examinations for a period of one (1) year.
- 2.8 Principals in all schools will ensure that all teachers in all grade levels will administer frequent, varied and continuous assessment and evaluation strategies as mandated by the Ministry of Education's Core Curriculum thrust.

Reference: Sections 85, 87, 108, 109, 110, 150, 151, 175 Education Act