

STUDENT CONDUCT

Background

Student conduct is to be consistent with the Division philosophy of self-respect and human dignity. The Division desires therefore to promote an environment within which individuals are treated with respect and in turn show respect for others.

The Division believes in providing all students with a safe and secure learning environment.

A safe and secure school learning environment is one that is physically, emotionally and psychologically safe, characterized by:

- Caring;
- Respect for law and order;
- Respect for democratic values, rights and responsibilities;
- Respect for cultural diversity;
- Community, family, student and staff involvement;
- Appropriate modeling by staff and students;
- Clear, consistent expectations for behaviour and consequences for misconduct which are communicated to students, staff and parents.

A Division code of conduct is an effective structure for providing such an environment in that it addresses the shared expectations of students, staff and parents.

Procedures

1. Each Principal is expected to maintain a school-based code of conduct that is in alignment with the Division code.
 - 1.1 A code of conduct is the foundation for developing positive behaviours in the learning environment. In general it is rooted in the rights and responsibilities of a democratic society and in particular it reflects the values of the Division.
 - 1.2 Within school settings students, parents, guardians, administrators and community members interact with one another. To enable those interactions to be supportive of safe, well-ordered and welcoming environments there is a need to be aware of expectations.
 - 1.2.1 What is expected of us;
 - 1.2.2 What can we expect of others;

- 1.2.3 The consequences we can expect if we don't act in accordance with expectations.
2. It is important that all adults in Division schools act in a thoughtful and responsible manner to ensure the safety and security of all young people.
3. It is important that all students are expected to be responsible citizens and demonstrate an understanding of the relationship between their rights and their responsibilities.
4. A code of conduct is to be reviewed with students, staff and the School Community Council (SCC) periodically during each school year and submitted to the Superintendent of Education by the end of October each year. It is to be posted in classrooms and in an area of high visibility for visitors to see.
5. The Division Code of Conduct:
 - 5.1 Students can expect that:
 - 5.1.1 Staff will treat them with courtesy, respect, consistency and fairness;
 - 5.1.2 Clear, relevant lessons will be presented along with explanations for the evaluation procedures to be used;
 - 5.1.3 They will be able to work in a school atmosphere which is safe, secure, non-threatening and conducive to their learning;
 - 5.1.4 School personnel will be accessible to students for help concerning courses, assignments, remedial assistance, personal and career decisions, and other school matters;
 - 5.1.5 Teachers will prepare for class, mark and return assignments within a reasonable time;
 - 5.1.6 School administration and staff will monitor students;
 - 5.1.7 They will have the opportunity to participate in a range of activities offered in the Division.
 - 5.2 Students can be expected to:
 - 5.2.1 Attend school regularly and punctually;
 - 5.2.2 Be prepared for all classes by bringing the required materials and completed assignments;
 - 5.2.3 Complete work missed due to absence;
 - 5.2.4 Develop self-discipline and show courtesy for all people in the school and in the community;
 - 5.2.5 Make the most of educational opportunities through active classroom participation and involvement in other school activities, both in and out of class;
 - 5.2.6 Take pride in their work and what they have accomplished;
 - 5.2.7 Resolve interpersonal conflicts and difficulties through discussions or by seeking assistance from school personnel;

- 5.2.8 Show respect for school property and the personal property of others;
 - 5.2.9 Demonstrate behaviour that contributes to an orderly, supportive and safe learning environment;
 - 5.2.10 Respect and demonstrate consideration for other cultures.
- 5.3 Staff can expect that:
- 5.3.1 Students will treat them with courtesy, respect and fairness;
 - 5.3.2 Students will attend class regularly;
 - 5.3.3 Students will attend classes with assignments completed, and with appropriate materials;
 - 5.3.4 Students will behave appropriately on the way to and from school, at school, and at school sponsored activities;
 - 5.3.5 School administration will provide leadership and support;
 - 5.3.6 They will have the assistance and cooperation of students, parents, colleagues and the Division in the performance of their duties;
 - 5.3.7 Everyone associated with the school will be treated with courtesy;
 - 5.3.8 Parents will communicate openly with them about matters that might affect the performance of their son or daughter;
 - 5.3.9 Students will work to the best of their ability;
 - 5.3.10 They will work in an environment that is safe, secure and non-threatening.
- 5.4 Staff can be expected to:
- 5.4.1 Establish and maintain a safe, secure, non-threatening learning environment;
 - 5.4.2 Evaluate student achievement and explain the evaluation procedures to be used in each course;
 - 5.4.3 Communicate information about student progress, attendance and behaviour to students, parents and administration;
 - 5.4.4 Establish and maintain an orderly, safe environment while travelling on the bus;
 - 5.4.5 Maintain open communication;
 - 5.4.6 Treat students fairly and consistently;
 - 5.4.7 Respect the rights of all individuals;
 - 5.4.8 Teach the Saskatchewan curriculum diligently and provide the programs and services prescribed by the Division;
 - 5.4.9 Challenge each student to perform to the best of his/her ability;
 - 5.4.10 Participate in the Division's striving for optimum quality of education and personal development;
 - 5.4.11 Respect and demonstrate consideration for other cultures.

- 5.5 Parents can expect that:
 - 5.5.1 Teachers will teach the required Ministry of Education Core Curriculum as well as provide the assigned programs and services and use appropriate teaching practices and methods;
 - 5.5.2 Staff will abide by, support and promote the code of conduct;
 - 5.5.3 Staff will communicate with the home whenever there is a problem with respect to discipline, learning progress or attendance;
 - 5.5.4 Administration will provide leadership and support, and monitor instruction in the school;
 - 5.5.5 Students will receive fair and consistent treatment;
 - 5.5.6 The school will give clear directions concerning extra-curricular activities and out of school activities;
 - 5.5.7 Staff will cooperate to create an atmosphere that is conducive to a positive learning environment which is orderly, supportive, safe and challenging.
- 5.6 Parents can be expected to:
 - 5.6.1 Instill in their son or daughter:
 - 5.6.1.1 The desire to work to the best of his/her ability;
 - 5.6.1.2 An understanding of the importance of education;
 - 5.6.1.3 Respect for the rights of fellow students and staff;
 - 5.6.1.4 Respect for property and resources;
 - 5.6.1.5 Recognition of the authority of the school staff to ensure a safe, secure, non-threatening learning environment.
 - 5.6.2 Maintain regular communication with their son or daughter about school matters;
 - 5.6.3 Ensure that their son or daughter attends regularly and punctually;
 - 5.6.4 Attend their school's events and meetings, and give constructive input and support to their school;
 - 5.6.5 Maintain open communication with all staff;
 - 5.6.6 Provide the equipment their son or daughter needs for school/learning;
 - 5.6.7 Respect and demonstrate consideration for other cultures.

Reference: Sections 85, 87, 108, 109, 150, 151, 175 Education Act