

Administrative Procedure 313

FIRE DRILLS

Background

The Division recognizes the necessity of preparedness for the eventuality of fire. Regular fire drills are mandatory in each of its schools.

Procedures

1. Principals are responsible for organizing fire drills and training students and staff in proper building evacuation procedures.
2. Each Principal shall be required to hold at least three (3) fire drills in each of the fall and spring school terms. Two (2) of these drills must be held in September.
3. The procedures for conducting fire drills and the escape plan must be filed with the Superintendent of Education.
4. A map detailing primary and secondary fire escape routes shall be on prominent display in all locations where students receive instruction.
5. Teachers or personnel holding class registers shall remove them from the school during all fire drills and shall utilize them to take student attendance immediately following evacuation of the school.

Reference: Sections 85, 108, 109, 175, 231 Education Act
National Fire Code of Canada