

REGISTRATION OF SPECIAL STATUS STUDENTS

Background

The Division is committed to providing for the learning needs of all youngsters. It must, however, maintain its commitment to sound stewardship of its resources.

Definitions

Students from Other Jurisdictions are those who:

- Generally reside in a Division other than Northern Lights School Division #113; or
- Students who are living off-reserve.

Sponsored Foreign Students – are those who are sponsored by an international Student Exchange organization.

Un-sponsored Foreign Students – are those who, on their own volition, choose to come to Canada for the primary or sole purpose of attending Canadian educational institutions.

Adult Students – are those who:

- Are twenty-one (21) years of age or older; and
- Are residents of the Division.

Procedures

1. Students from Other Jurisdictions

- 1.1 The Superintendent of Education of the school in which the out-of-Division student wishes to register, will secure the current and appropriate registration and tuition fee for the student(s) under consideration.
- 1.2 The Division may waive the collection of registration and tuition fees if the student is residing with a relative/ guardian within the bounds of the Division.

2. Foreign Student – Sponsored

- 2.1 The Division, in considering the accommodation of sponsored foreign students, will consider:
 - 2.1.1 The likelihood of one (1) or more of its own students benefiting from an exchange arrangement;
 - 2.1.2 Whether the Ministry of Education will recognize and financially support the student(s) in question through a grant;
 - 2.1.3 How the presence of foreign students will enrich the school and the community.

- 2.2 The Director may request the payment of a registration fee for each foreign student from the sponsoring agency, or may choose to waive the requirement for such payment.

3. Un-sponsored Foreign Students

Upon receipt of a letter from a foreign student requesting admission to a Division school, the following procedures are to be followed:

- 3.1 Acknowledge the letter received.
- 3.2 Request the foreign student to forward a relevant school transcript to:
Chief, Student Evaluation and Registrar
Ministry of Education
2220 College Avenue
Regina, SK
S4P 3V7

for evaluation in accordance with Saskatchewan Standards.
- 3.3 Request the foreign student to have the Registrar forward a copy of the Ministry of Education evaluation to the Director.
- 3.4 Advise the foreign student of tuition and registration fees, noting that they must be payable in advance.
- 3.5 Upon receipt of transcript from the Ministry of Education, the Division will assess and advise what type of program can be offered to the student. This information along with a Foreign Student Registration form will be mailed to the student.
- 3.6 Upon receipt of the completed registration form, an acceptance letter may be sent on the proviso that there is room available and all previously mentioned conditions are met. The Director of Education may accept up to two un-sponsored foreign students per academic year, without requiring tuition payment when all conditions are met, if the student:
 - Does not require extensive programming needs or additional staff support,
 - May benefit the school in regards to the all students understanding foreign culture.

4. Adult Students

- 4.1 The Director may require that the adult student, or sponsoring agency, pay a registration and tuition fee.

NOTE: Registration and tuition fees shall be equal to the sum that the Division would collect from Ministry of Education if the Adult Student were a resident of the Division and qualified for a student grant.

Reference: Sections 2, 85, 87, 108, 109, 110, 141, 142, 145, 169, 173, 175, 186 Education Act