

SCHOOL YEAR CALENDAR

Background

The school year must be designed to maximize student learning.

Subject to the provisions of the Education Act, the Director is responsible for developing and recommending the school year calendar to the Board. The Board will establish the calendar prior to April 30 for the subsequent school year.

Procedures

1. The Director shall forward possible options to each school by March.
2. The Principal of each school shall poll the school staff and the School Community Council and report the results to the Director by March 15.
3. On the basis of the response, a school year shall be recommended for Board approval by March 31 for presentation at the April meeting of the Board.
4. The Director shall inform the principals of the adopted school year schedule by May 1.
5. Alternate schedules
Requests for an alternate school year shall be approved by Board motion and presented to the Minister of Education as follows:
 - 5.1 All requests for an alternate school year must be approved by School Community Council (formal motion is required);
 - 5.2 The request for an alternate school year must reach the Director or designate in time for presentation by the Director at the March meeting of the Board;
 - 5.3 Requests will be forwarded to the Minister of Education for approval no later than May 1.
6. Notwithstanding, in any year, the Board may appoint a committee which will, by March 31:
 - 6.1 Draft a schedule for the upcoming school year;
 - 6.2 Review alternative school year schedules;
 - 6.3 Prepare a recommendation for the regular school year and for an alternate school year to be presented to the Board at the April meeting.