

ANNUAL REPORTS

Background

The Division is required by the Ministry of Education to produce a Continuous Improvement Plan and to present a Board report and a Director's report to an annual meeting of its electors. These reports provide a means by which the Division can report on the results of its educational program.

Procedures

1. An Annual Continuous Improvement Report shall be produced to describe the extent to which strategies were implemented and improved learner outcomes as identified in the Continuous Improvement Plan were achieved.
2. The Annual Continuous Improvement Report shall meet the requirements of the Ministry and will contain the results on measures gathered through the year from such activities as ongoing reviews, evaluations, surveys, planning sessions and workshops.
3. The Annual Continuous Improvement Report shall be a foundation document in updating the Continuous Improvement Plan and identifying strategies for effecting improvements.
4. The format for any additional information in the Annual Continuous Improvement Report will be determined by the Director.
5. The Director will ensure that the Annual Continuous Improvement Report is prepared for Board approval prior to the annual meeting of electors. This report will serve as the Board's Annual Report.
6. The Annual Continuous Improvement Report shall be made available to the public.

Reference: Sections 85, 87, 97, 108, 109 Education Act
Pre-K-12 Continuous Improvement Framework