

CONTINUOUS IMPROVEMENT PLAN

Background

The Continuous Improvement Framework introduces an annual Division-wide planning, reporting and conferencing cycle to advance priorities and improve outcomes. The cycle supports the alignment of provincial, Division and school operations with four (4) provincial priorities. Divisions are encouraged to prepare multi-year plans.

First Nations and Métis education is a required component of continuous improvement planning and reporting in all four provincial priorities

Within the context of the Continuous Improvement Framework, the Division will produce an annual Continuous Improvement Plan and make it available to the Ministry by the end of August of each year. The Continuous Improvement Plan, based on the four provincial priorities, establishes Division priorities for the ensuing academic year (September to June). It will indicate the strategies and outcome measures that the Division will be adopting to advance provincial priorities. Although the Plan is to be dynamic, it is assumed that the Division will not significantly change overall priorities and goals during the life of the plan.

Procedures

1. Division Planning Guidelines

- 1.1 The philosophy, vision, mission, beliefs and guiding principles and core goals of the Division will provide strategic direction for system planning.
- 1.2 The planning process will recognize any priorities identified by the province and the Board.
- 1.3 The actions and endeavours of the Division and its schools must be guided by sound planning processes. The planning process must provide ample opportunity for input and meaningful involvement by persons from stakeholder groups. "Formal" processes for the system and its schools to create, revise and extend the Continuous Improvement Plan that identifies priorities, along with predetermined courses of action, outcomes, measures, strategies and timelines for task completion will be developed each year.

2. Continuous Improvement Plan

A Continuous Improvement Plan that meets local needs and fulfils accountability requirements shall be developed and implemented.

- 2.1 The Continuous Improvement Plan shall be kept current to ensure focused, efficient and effective change and improvements.
- 2.2 The Continuous Improvement Plan shall be updated annually and provision for ongoing input into the revision process from administrators, School

Community Councils, parents, teachers, students and community stakeholders.

2.3 Progress reports on the Continuous Improvement Plan will be presented to the Board as deemed necessary.

2.4 The Director will:

2.4.1 Submit the Continuous Improvement Plan to the Board for approval annually;

2.4.2 Develop a communications strategy advertising the key actions to be undertaken during the upcoming school year; and

2.4.3 Make provision for distribution of the Continuous Improvement Plan and its placement on the Division website.

Reference: Sections 85, 87, 108, 109 Education Act
Pre-K-12 Continuous Improvement Framework